

Visiting Team Report Proforma
for
Inspection of Institutions
(Under Section 14 of the NCTE Act, 1993)



1972

Eastern Regional Committee (ERC)
National Council for Teacher Education
15, Nilakantha Nagar, Nayapalli,
Bhubaneswar - 751 012.

**Assessment Proforma for Inspection
under Section 14 of the NCTE Act**

Date of Inspection 19th to 20th Aug '09

Profile of the Teacher Education Institution

Name of the institution
DISTRICT INSTITUTE OF EDUCATION & TRAINING (D.I.E.T.) CHANDRA, BANKURA

Address for communication
District Institute of Education & Training (D.I.E.T.)
Vill. - Chandra, P.O. Chandra, Bankura
Dist. - Bankura, West Bengal - 722303

3. Phone No. (with STD Code) : 03241-259604

4. Fax No. : 03241-259604

5. E-mail : diatbankura@yahoo.in

6. Date of establishment of the society/
trust : 23rd April 1966 up graded to DIET
since 2004

7. Course(s) Proposed

1	2	3	4	5
Name of the course in full	Stage/level	Duration	Year of starting the course	Intake/Unit(s) proposed
<u>D. Ed.</u>	<u>Elementary</u>	<u>two years</u>	<u>As applied for</u>	<u>50</u>

8. Name of the University/Examining Body to which the institution would be affiliated :
West Bengal Board of Primary Education

9. Reference number and date of the NOC : Not applied for

10. Human Resource Information

10.1 Appointment of Teaching Staff

- | | | |
|--|--------------------------|-------------------------------------|
| | Yes | No |
| (a) Teaching staff is appointed by the institution | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (b) If yes, whether they have joined the institution | <u>N/A</u> | <input type="checkbox"/> |

Rajin Banerjee
19/08/09

S. Prasad

10.2 Details of teachers appointed

	Yes	No
(a) Principal/Head of the Department is in position		<input checked="" type="checkbox"/>
(b) Number of teachers employed on full-time basis	4	
(c) Number of teachers employed on part-time basis		<input checked="" type="checkbox"/>
(d) Number of Guest lecturers engaged		<input checked="" type="checkbox"/>
(e) Number of teachers on regular scale of pay	3	
(f) Number of teachers on consolidated remuneration		<input checked="" type="checkbox"/>
(g) Number of teachers with qualifications as per NCTE norms		<input checked="" type="checkbox"/>
(h) Number of teachers yet to qualify NET/SLET		<input checked="" type="checkbox"/>
(i) Number of teachers yet to obtain post-graduate degree in education		<input checked="" type="checkbox"/>
(j) Number of teachers without school experience	4	

Annex A

10.3 If the institution has not made the appointment of teaching Staff, as yet, then, whether,

Not Applicable

(a) The posts have been notified in the newspapers		
(b) The Selection Committee has been constituted as per State/Central Govt. /UGC guidelines.		
(c) The interviews has already been conducted		
(d) The letter of offer have been issued to the identified candidates		
(e) The consent of the prospective faculty members is received.		

Rojin Banerjee
19/08/09

[Signature]

10.4 Details of teachers selected for appointment *Not Applicable*

- | | Yes | No |
|--|--------------------------|--------------------------|
| (a) Principal/Head of the Department is to be appointed | <input type="checkbox"/> | <input type="checkbox"/> |
| (b) Number of teachers to be appointed on full-time basis | <input type="checkbox"/> | <input type="checkbox"/> |
| (c) Number of teachers to be appointed on part-time basis | <input type="checkbox"/> | <input type="checkbox"/> |
| (d) Number of Guest lecturers to be engaged | <input type="checkbox"/> | <input type="checkbox"/> |
| (e) Number of teachers offered regular scale of pay | <input type="checkbox"/> | <input type="checkbox"/> |
| (f) Number of teachers offered consolidated remuneration | <input type="checkbox"/> | <input type="checkbox"/> |
| (g) Number of teachers with qualifications as per NCTE norms | <input type="checkbox"/> | <input type="checkbox"/> |
| (h) Number of teachers yet to qualify NET/SLET | <input type="checkbox"/> | <input type="checkbox"/> |
| (i) Number of teachers yet to obtain post-graduate degree in education | <input type="checkbox"/> | <input type="checkbox"/> |
| (j) Number of teachers without school experience | <input type="checkbox"/> | <input type="checkbox"/> |

10.5 Appointment of Non-teaching Staff of the Institution.

Annex B1

- | | | |
|--|--------------------------|-------------------------------------|
| (a) Has the institution made appointments of the non-teaching staff | Yes | No |
| (b) Has the institution initiated the process of appointment of non-teaching staff | Yes | No |
| (c) Intends to use the non-teaching staff of attached school/college. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 10.6 Whether appointments have been made on full-time/regular basis | Yes | No |
| 10.7 Whether the scale of pay offered to the staff is as per Central/State Govt./UGC guidelines. | Yes | No |
| 10.8 (a) Whether the provision has been made for methodology of teaching two out of five school subjects or discipline specific subject. | Yes | No |

Raju Banniah
17/05/09

[Signature]

(b) Whether the institution has identified/appointed teachers for teaching following subjects.

	Yes	No
(i) Physical Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(ii) Art	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(iii) Work Experience	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(iv) IT Literacy	<input checked="" type="checkbox"/>	<input type="checkbox"/>

11. Land and Building

Annex C

	Yes	No
(a) Institution is functioning from its own building	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(b) Institution proposes to function from its own building	<i>N/A</i>	<input type="checkbox"/>
(c) Institution proposes to function from a rented building	<i>N/A</i>	<input type="checkbox"/>
(d) Institution building is shared for running another course(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(e) Institution is in possession of land	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(f) Institution building is under construction	<i>completed</i>	<input checked="" type="checkbox"/>
(g) Title of the land is on free-hold ownership basis	<input type="checkbox"/>	<input type="checkbox"/>
(h) Title of the land is in favour of institution/society	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(i) Period of the lease is as per State law	<i>N/A</i>	<input type="checkbox"/>

12. Infrastructural Facilities.

12.1 Instructional Space

Has the institution made provision for the following.

Annex D

	Yes	No
12.1.1 Class Room	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Number of Class Room	<i>2</i>	<input type="checkbox"/>
12.1.2 Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
No. of halls	<i>1</i>	<input type="checkbox"/>

Rajiv Bannur
12/08/20

[Signature]

Laboratory

Number of Laboratories 2

12.1.4 Whether the instructional space is as per NCTE norms

12.2 Has the institution made provision for the following accommodation.

	Yes	No
(a) Principal Room	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(b) Faculty Room	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(c) Office Room	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(d) Store Room	<input checked="" type="checkbox"/>	<input type="checkbox"/>

12.3 Sports Facilities
Institution has

	Yes	No
(a) Playground (football/hockey etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(b) Playground (football/hockey etc.) of another institution on sharing basis	<input type="checkbox"/>	<input checked="" type="checkbox"/>

13. Instructional Facilities

Has the institution created facilities for

	Yes	No
13.1 Science Laboratory is available	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13.1.1 Science Lab being shared with attached school/college	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13.1.2 Science lab has multiple set of science apparatus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13.1.3 Chemicals and the consumables in the required quantity has been procured.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13.1.4 The Science lab facilities are adequate	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13.2 Psychology Laboratory is available	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13.2.1 Instruments for simple experiments related to educational psychology have been procured. <i>NA</i>	<input type="checkbox"/>	<input type="checkbox"/>

D

~~12.3~~ E

F

Rajan Anwar
11/09/20

CSA/rector

13.3

- 13.2.2 The list of tests submitted by the institution has been verified. *N/A*
- 13.2.3 The facilities in the psychology lab are adequate. *N/A*
- 13.3 **Educational Technology lab is available**
- 13.3.1 Facilities for accessing and use of digital learning resources.
- 13.3.2 Number of computers with supporting accessories 1 4
- 13.3.3 Number of Electronic Publications (CD-ROMs) 0 4
- 13.3.4 Access to internet
- 13.3.5 Availability of OHP
- 13.3.6 Availability of TV
- 13.3.7 Availability of VCR
- 13.3.8 Availability of public-address system
- 13.4 **Facilities for Language Learning are available**
- 13.5 **Library resources**
- (a) Has the institution created library facilities.
- (b) Number of books in the library 1 3 4 0
- (c) Total Number of educational journals/periodicals being subscribed *NIL*
- (d) Number of encyclopaedia available in the library *NIL*
- (e) Number of books available in the reference section of the library *NIL*
- (f) Total seating capacity in the library 0 2 5
- (g) Is the library being shared with other courses run by the institution *No*

13.5

Raja Baruah 13/08/09

[Signature]

13.5 Practice Teaching

Annex "1"

- | | Yes | No |
|--|-------------------------------------|--------------------------------|
| (a) The Institute has made arrangements for practice teaching | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (b) The Number of schools where practice teaching is proposed to be conducted. | <input type="text" value="1"/> | <input type="text" value="0"/> |
| (c) Is the distance of practice teaching schools within approachable limits. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

13.7 Physical Education Resources (For PE Programme)

Annex "3"

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| (a) Facilities for athletics are available | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| - The list of equipment furnished by the institution has been verified and found correct. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| - The facilities in the labs are adequate. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (b) Facilities for Health Education are available | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| - The list of equipment furnished by the institution has been verified and found correct. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| - The facilities in the labs are adequate. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (c) Facilities for Anatomy Lab are available | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| - The list of equipment furnished by the institution has been verified and found correct. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| - The facilities in the labs are adequate. <i>N/A</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| (d) Facilities for Physiology Lab are available | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| - The list of equipment furnished by the institution has been verified and found correct. <i>N/A</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| - The facilities in the labs are adequate. <i>N/A</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| (e) Gymnasium/Multipurpose Hall is available | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (f) Facilities for Anatomy Gymnasium are available | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Rajiv Baruah DT/08

[Signature]

- The list of equipment furnished by the institution has been verified and found correct. *N/A*
- The facilities in the labs are adequate. *N/A*
14. (a) Salaries would be paid in cash Yes No
- (b) Salaries would be paid through account payee cheque
15. (a) Amount of Endowment fund *(No) N/A*
- (b) FDR Number *No*
- (c) Details of the Bank Issuing the FDR *N/A*
- (d) Amount of Reserve fund *No*
- (e) FDR Number *No*
- (f) Details of the Bank Issuing the FDR *No*

16. Information furnished above has been provided on the basis of.
- (a) The scrutiny of the records made available to the inspection team. Yes No
- (b) Information given by the management of the institution without providing relevant records to the inspection team.
- (c) Partly by the scrutiny of the records and partly by the information given by the management without providing relevant records to the inspection team.

Rajiv Baruah
20.08

Overall assessment of the Institution

The inspection team may record their overall observation on the preparedness of the management with regard to availability of human resources, infrastructural facilities and instructional facilities as prescribed in the NCTE norms for the proper conduct of the teacher-training programme.

After detailed verification, it is ascertained that this Institute extraordinarily, possesses infra-structural facilities like hostel for boys & girls, 14 staff quarters, one unused play-ground along with greenery & peaceful atmosphere. Instructional facilities are adequately available without library resources. Vast resources remain unutilised since the closure of JBT/PTI course 2005-06. This justifies opening up D.Ed course.

As the Primary Edu. is the basic foundation course, success largely depends upon qualified Teachers - Trainers. In this respect, this Institution is skeletal with three fres into without school experience & without a Principal for the last two years. Moreover, qualifications of the existing staff do not strictly conform to the norms prescribed.

Therefore, referred to higher authorities for judicious decision.

Inspection Committee


Name and Designation

Address

Signature

Dr. S. B. Pradhan - Retd. Principal
Soro, Balasore

Raju Baruah - DIET, Sivapuri, P.O. Bhoji, Sonari


Raju Baruah



List of documents to be obtained from the Principal/Management of the Institution

- staff profile (as per proforma annexed)
2. Copies of FDRs towards maintenance of Endowment and Reserve funds
 3. Names of primary schools/lower primary schools/elementary schools/secondary schools/senior secondary schools identified for practice teaching/internship and their distance from the institution.

Note: All the documents are to be signed by the Principal / Management.

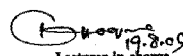
Annex 'A'

ERC, NCTE, BHUBANESWAR
PARTICULARS OF TEACHING STAFF

Name of the Institution: DIET, Chhandar, Bankura, (W.B.)

Course: PTT(D.Ed)

No	Name, D.O.B & Qualification	Whether SC/ST/OBC/Other Category	Designation	Whether Permanent / Temporary / Add-Hoc / Part Time	B. Ed. Yes / No	M. Ed. Yes / No	M.A. (Education) Yes / No	Master's Degree on School Subject Yes / No	Ph.D. (Education/Other Subject) Yes/No	Passed UGC, NET or equivalent Yes/No	Teaching Experience in years	Teaching Experience in Recognised School / B. Ed. / P.T.T. College / Erudopa experience certificate from the Principal	Date of final Appointment	Joining date	Pay Scale UCC / Central / State Consolidated / Others (As per Govt. Rules)
1	Kazi Ainal Hoque : 24.09.1972 M.Sc. (Math), B.Ed P.G.D.C.A.	Gen	Lecturer in-Charge	Regular	65.5	N	N	74	N	N	9 yrs 6 mnts	PTTI- 6 Yr DIET- 3.5 Yr	01.02.2000		6000-12000 (unrevised scale) 9000-40500, PB-4 (as per ROPA, 2009)
2	Mamata Singha Mahapatra : 30.12.1968 M.Sc. (Geo), B.Ed	Gen	Sr Lecturer	Under suspension since 18.01.09	65.5	N	N	65.5	N	N	10 yrs. 6 mnts.	PTTI- 7 Yr DIET- 3 Yr	27.02.1999		6000-12000 (unrevised scale) 9000-40500: PB-4 (as per ROPA, 2009)
3	Beblo Kr. Sing : 30.11.1970 M.A. (His), B.Ed	ST	Sr Lecturer	Regular	60.5	N	N	47.5	N	N	7 yrs 9 mnts.	PTTI- 4 Yr DIET- 3.5 Yr	14.12.2001		6000-12000 (unrevised scale) 9000-40500: PB-4 (as per ROPA, 2009)
4	Aloke Ranjan Maht : 18.11.1968 M.A. (Beng), B.Ed	Gen	Lecturer	Regular	54.7	N	N	41	N	N	10 yrs. 6 mnts.	PTTI	24.02.1996		6000-12000 (unrevised scale) 9000-40500: PB-4 (as per ROPA, 2009)


19.8.09
Lecturer-in-charge
District Institute of Education & Training
Chhandar, Bankura, W. B.

Signature of the Principal / head with Seal
Date:

Counter Signature by Registrar/Competent Authority
of Affiliating University/Body with Seal