

RAMGANJ GOVT. PRIMARY TEACHER'S  
TRAINING INSTITUTE, RAMGANJA  
WEST BENGAL

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**Visiting Team Report Proforma**  
for  
**Inspection of Institutions**  
(Under Section 14 of the NCTE Act, 1993)

Date of Visit: 29.06.2009

VT Members

1. Professor Surendra Mohan Panigrahy  
Former Principal RVIA-SE, Cuttack  
Upendra Bhanam  
Stoney Road, Chandnichuk  
Cuttack 753002
2. Prof. Paramanand Prabhakar  
Vice Principal  
M.T. Centre  
Mandubani, Bihari 847211

Report may be taken by D.H.  
C.D. may be taken by P.A.

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13/7/09



**Eastern Regional Committee (ERC)**  
National Council for Teacher Education  
15, Nilakantha Nagar, Nayapalli,  
Bhubaneswar - 751 012.

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2

**Assessment Proforma for Inspection  
under Section 14 of the NCTE Act**

Date of Inspection \_\_\_\_\_

*Profile of the Teacher Education Institution*

1. Name of the institution  
RAMGANJ GOVT PRIMARY TEACHERS TRAINING INSTITUTE
2. Address for communication  
VILLAGE - RAMGANJ, P.O. RAMGANJ  
DIST UTTAR DINAJPUR  
WEST BENGAL 739207
3. Phone No. (with STD Code) : NOT AVAILABLE
4. Fax No. : NOT AVAILABLE
5. E-mail : NOT AVAILABLE
6. Date of establishment of the society/  
trust : \_\_\_\_\_
7. Course(s) Proposed

1	2	3	4	5
Name of the course in full	Stage/level	Duration	Year of starting the course	Intake/Unit(s) proposed
DIPLOMA IN EDUCATION	PRIMARY Tr Edn.	2 YRS	2009-10	50 per year

8. Name of the University/Examining Body to which the institution would be affiliated :  
WEST BENGAL BOARD OF PRIMARY EDUCATION
9. Reference number and date of the NOC : St G a Govt. Institute

10. Human Resource Information

10.1 Appointment of Teaching Staff

- |                                                      | Yes                                 | No                       |
|------------------------------------------------------|-------------------------------------|--------------------------|
| (a) Teaching staff is appointed by the institution   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (b) If yes, whether they have joined the institution | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

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2

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3

**10.2 Details of teachers appointed**

	Yes	No
(a) Principal/Head of the Department is in position	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(b) Number of teachers employed on full-time basis	0	2
(c) Number of teachers employed on part-time basis	0	0
(d) Number of Guest lecturers engaged	0	0
(e) Number of teachers on regular scale of pay	0	2
(f) Number of teachers on consolidated remuneration	0	0
(g) Number of teachers with qualifications as per NCTE norms	0	0
(h) Number of teachers yet to qualify NET/SLET	0	0
(i) Number of teachers yet to obtain post-graduate degree in education	0	2
(j) Number of teachers without school experience	0	0

**10.3** If the institution has not made the appointment of teaching Staff, as yet, then, whether,

**NOT APPLICABLE**

(a) The posts have been notified in the newspapers		
(b) The Selection Committee has been constituted as per State/Central Govt. /UGC guidelines.		
(c) The interviews has already been conducted		
(d) The letter of offer have been issued to the identified candidates		
(e) The consent of the prospective faculty members is received.		

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10.4 Details of teachers selected for appointment

The Gov. of West Bengal has initiated the process of selection.

- (a) Principal/Head of the Department is to be appointed 

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
- (b) Number of teachers to be appointed on full-time basis 

<input type="checkbox"/>	<input type="checkbox"/>
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- (c) Number of teachers to be appointed on part-time basis 

<input type="checkbox"/>	<input type="checkbox"/>
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- (d) Number of Guest lecturers to be engaged 

<input type="checkbox"/>	<input type="checkbox"/>
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- (e) Number of teachers offered regular scale of pay 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------
- (f) Number of teachers offered consolidated remuneration 

<input type="checkbox"/>	<input type="checkbox"/>
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- (g) Number of teachers with qualifications as per NCTE norms 

<input type="checkbox"/>	<input type="checkbox"/>
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- (h) Number of teachers yet to qualify NET/SLET 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------
- (i) Number of teachers yet to obtain post-graduate degree in education 

<input type="checkbox"/>	<input type="checkbox"/>
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- (j) Number of teachers without school experience 

<input type="checkbox"/>	<input type="checkbox"/>
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10.5 Appointment of Non-teaching Staff of the Institution.

- (a) Has the institution made appointments of the non-teaching staff 

Yes	No
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
- (b) Has the institution initiated the process of appointment of non-teaching staff 

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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- (c) Intends to use the non-teaching staff of attached school/college. 

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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10.6 Whether appointments have been made on full-time/regular basis. 

Yes	No
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

10.7 Whether the scale of pay offered to the staff is as per Central/State Govt./UGC guidelines. 

Yes	No
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

10.8 (a) Whether the provision has been made for methodology of teaching two out of five school subjects or discipline specific subject. 

Yes	No
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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5

(b) Whether the institution has identified/appointed teachers for teaching following subjects.

	Yes	No
(i) Physical Education	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(ii) Art	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(iii) Work Experience	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(iv) IT Literacy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**11. Land and Building**

	Yes	No
(a) Institution is functioning from its own building <i>Owned by Govt. of West Bengal</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(b) Institution proposes to function from its own building	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(c) Institution proposes to function from a rented building	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(d) Institution building is shared for running another course(s)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(e) Institution is in possession of land	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(f) Institution building is under construction	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(g) Title of the land is on free-hold ownership basis	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(h) Title of the land is in favour of institution/ <i>society</i> <i>Govt. of WB</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(i) Period of the lease is as per State law	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**12. Infrastructural Facilities.**

**12.1 Instructional Space**

Has the institution made provision for the following.

	Yes	No
12.1.1 Class Room	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Number of Class Room	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
12.1.2 Hall	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No. of halls	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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- 12.1.3 Laboratory  Yes  No
- Number of Laboratories
- 12.1.4 Whether the instructional space is as per NCTE norms  Yes  No

**12.2 Has the institution made provision for the following accommodation.**

- |                    | Yes                                 | No                                  |
|--------------------|-------------------------------------|-------------------------------------|
| (a) Principal Room | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| (b) Faculty Room   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| (c) Office Room    | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| (d) Store Room     | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

**12.3 Sports Facilities**

- Institution has
- |                                                                               | Yes                                 | No                                  |
|-------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| (a) Playground (football/hockey etc.)                                         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| (b) Playground (football/hockey etc.) of another institution on sharing basis | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

**13. Instructional Facilities**

Has the institution created facilities for

- |                                                                                                 | Yes                                 | No                                  |
|-------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| <b>13.1 Science Laboratory is available</b>                                                     | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 13.1.1 Science Lab being shared with attached school/college                                    | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 13.1.2 Science lab has multiple set of science apparatus                                        | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 13.1.3 Chemicals and the consumables in the required quantity has been procured.                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 13.1.4 The Science lab facilities are adequate                                                  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>13.2 Psychology Laboratory is available</b>                                                  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 13.2.1 Instruments for simple experiments related to educational psychology have been procured. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

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7

13.2.2 The list of tests submitted by the institution has been verified.

13.2.3 The facilities in the psychology lab are adequate.

**13.3 Educational Technology lab is available**

13.3.1 Facilities for accessing and use of digital learning resources.

13.3.2 Number of computers with supporting accessories.  0  0

13.3.3 Number of Electronic Publications (CD-ROMs)  0  5

13.3.4 Access to Internet  N  O

13.3.5 Availability of OHP

13.3.6 Availability of TV

13.3.7 Availability of VCR

13.3.8 Availability of public-address system

**13.4 Facilities for Language Learning are available**

**13.5 Library resources**

(a) Has the institution created library facilities

(b) Number of books in the library  2  5  7  0

(c) Total Number of educational journals/periodicals being subscribed  0  5

(d) Number of encyclopaedia available in the library  0  1

(e) Number of books available in the reference section of the library  0  0  0  3

(f) Total seating capacity in the library  0  2  5

(g) Is the library being shared with other courses run by the institution

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8

13.6 Practice Teaching

- (a) The Institute has made arrangements for practice teaching 

Yes	No
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
- (b) The Number of schools where practice teaching is proposed to be conducted. 

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- (c) Is the distance of practice teaching schools within approachable limits. 

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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13.7 Physical Education Resources (For PE Programme) NOT APPLICABLE

- (a) Facilities for athletics are available 

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

  - The list of equipment furnished by the institution has been verified and found correct. 

<input type="checkbox"/>	<input type="checkbox"/>
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  - The facilities in the labs are adequate. 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------
- (b) Facilities for Health Education are available 

<input type="checkbox"/>	<input type="checkbox"/>
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  - The list of equipment furnished by the institution has been verified and found correct. 

<input type="checkbox"/>	<input type="checkbox"/>
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  - The facilities in the labs are adequate. 

<input type="checkbox"/>	<input type="checkbox"/>
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- (c) Facilities for Anatomy Lab are available 

<input type="checkbox"/>	<input type="checkbox"/>
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  - The list of equipment furnished by the institution has been verified and found correct. 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------
  - The facilities in the labs are adequate. 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------
- (d) Facilities for Physiology Lab are available 

<input type="checkbox"/>	<input type="checkbox"/>
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  - The list of equipment furnished by the institution has been verified and found correct. 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------
  - The facilities in the labs are adequate. 

<input type="checkbox"/>	<input type="checkbox"/>
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- (e) Gymnasium/Multipurpose Hall is available 

<input type="checkbox"/>	<input type="checkbox"/>
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- (f) Facilities for Anatomy Gymnasium are available 

<input type="checkbox"/>	<input type="checkbox"/>
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*R. S. M. C. V.*  
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17. Overall assessment of the Institution

The inspection team may record their overall observation on the preparedness of the management with regard to availability of human resources, infrastructural facilities and instructional facilities as prescribed in the NCTE norms for the proper conduct of the teacher-training programme.

- The Institute fulfills the conditions relating to financial resource (Govt. Inst.)  
 Accommodation, Library, Laboratory and other Physical Infrastructural and institutional facilities in view of the availability of practicing schools.
2. There are only two Teachers quoted as per previous norms
  3. No other staff available including Principal
  4. It was the website of the SEEM, West Bengal

Considering the availability of the Infrastructural facilities as presented by the NCTE norms for conduct of D Ed Programme, the Visiting Team recommends that one unit of D Ed (50 per year) may be granted to the institute with effect from 2009-10 subject to the following

1. Govt Appoints Principal, Teachers, Support Staff and Admin Staff as per the NCTE norms
2. The NCTE accepts the rooms with asbestos roof with ceiling
3. The Institute procures computer, install the Internet and procures some more psychological tests and library books for the course

Inspection Committee

Name and Designation

Address

Signature

- 1.
- 2.
- 3.

**Prof. Dr. Surendra Mohan Pany**  
 Retired Principal & Professor  
 Radhanath Int. of Adv. Studies in Edn.  
 Upendra Bhawan, Chandini Chowk  
 Cuttack-753002, (INDIA)

*Surendra Mohan Pany*  
 29/6/09

*R. Prasad*  
 (Prof. Paramanand Prasad)  
 Vice-Principal  
 Mait Teachers' Training College, Madhubani (Bihar)

**List of documents to be obtained from the Principal/Management of the Institution**

1. Staff profile (as per proforma annexed)
2. Copies of FDRs towards maintenance of Endowment and Reserve funds
3. Names of primary schools/lower primary schools/elementary schools/secondary schools/senior secondary schools identified for practice teaching/internship and their distance from the institution.

Note: All the documents are to be signed by the Principal / Management.