

2<sup>nd</sup> January 2015

To

**The Secretary / Correspondent**

**All pending Teacher Training Institutions pertaining to ERC, NCTE**

(Name & address of the Society/Trust)

**Subject: Application submitted for grant of recognition / permission for the academic session \_\_\_\_\_ - reg.**

Sir/Madam,

At the instance of Hon'ble Supreme Court of India, the Government of India appointed a Commission on Teacher Education under the Chairmanship of Justice J.S. Verma in 2011 to rejuvenate the system of teacher education in the country. The Commission made several recommendations relating to duration and curriculum of various teacher education programmes and also about the qualifications and preparation of Teacher Educators responsible for conducting teacher education programmes in recognised teacher education institutions. In order to implement the recommendations of the Commission, the NCTE has revised the Norms and Standards of various teacher education programmes which it has published vide its notification No. 346 dated 01.12.2014. The New Regulations and Norms have come into force from the date of their publication in the Gazette of India.

2. Your application dated \_\_\_\_\_ for \_\_\_\_\_ is pending with this office. It is now proposed to process your application as per the provisions of the revised NCTE Regulations, 2014. In the first instance, you are requested to express your willingness for processing of your application as per NCTE Regulations, 2014. In case you are willing to get the application processed as per the NCTE Regulations, 2014, you are requested to submit the Affidavit signed by the authorized signatory of the Society/Trust as per format enclosed. Alternatively, you may withdraw your application and send request for the same.

3. In case you express your willingness to adhere to the new Norms in all respects, you are requested to submit the following, if the same have not been submitted earlier.

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- Processing fee of Rs. 50,000/- in case fee earlier paid has been refunded to the institution after rejection.
- Copy of application in triplicate.
  - ❖ FDRs for Rs. 5.00 lakhs and Rs. 7.00 lakhs from Scheduled Bank towards Endowment Fund and Reserve Fund for one unit.
  - ❖ Certified copy of the registered land document in the name of the Society/Trust/Institution.
  - ❖ Building Plan duly approved by the competent authority.
  - ❖ Original Notarized Change of Land Use Certificate (CLU) issued by the competent authority.
  - ❖ Building Completion Certificate duly approved by the competent authority, in case building is complete or be shown for verification by the institution at the time of inspection.
  - ❖ Affidavit on Rs. 100/- stamp paper in the prescribed format duly attested by Oath Commissioner or Notary Public stating the precise location of the land (Khasara number, village, district, state etc.), the total area in possession and the permission of the competent authority to use the land for educational purpose and mode of possession i.e. ownership or lease. In case of Govt. Institutions, the said affidavit shall be furnished by the Principal or the Head of the institution or any other higher authority.
  - ❖ Minority Certificate in case of Minority Institution.
  - ❖ Non-encumbrance Certificate issued by the Competent Authority.
  - ❖ Proof of submission of application to NAAC (in case of application for M.Ed. course).
  - ❖ List of approved faculty in case LOI under 7(9) of Regulations 2009 has already been issued.
- 4. In view of the above, you are requested to send your reply alongwith Affidavit and documents mentioned above within 15 days from the date of issue of this letter thereby enabling this office to process your application further from the stage at which the application has remained pending.
- 5. You are also requested to convey your willingness for consideration of your pending application for one unit of \_\_\_\_\_ course or for two units, if permissible in the norms.

Yours faithfully,



Regional Director

Encl: Format of the Affidavit

## AFFIDAVIT

I, ..... S/o..... and Secretary & Correspondent of the ....., aged about ..... years, resident of ....., am the authorized signatory of the application made to the ..... Regional Committee of the National Council for Teacher Education at ..... seeking grant of recognition/permission for shifting/restoration of recognition/others (specify) pertaining to (name of the institution), (name of the course) with File code No. ....

Whereas, my application namely, (the Society's Name, Course, Code, date of application) is pending with the.....Regional Committee for grant of recognition / permission for shifting / restoration of recognition / others (specify).

Whereas, I am aware of the various provisions of Regulations, 2014 and Norms and Standards notified under Regulations, 2014 for the courses I have applied for and I am required to express my willingness for my application being processed under new Regulations, 2014 as per the direction of Hon'ble Supreme Court of India on 10.9.2013 in SLP (Civil) No. 4247-4248 of 2009.

I hereby give my consent for my application being processed under Regulations, 2014 and undertake to conform to Regulations, 2014 and Norms and Standards issued thereunder in all respects such as duration of the course, size of the basic unit, requirements of staff, infrastructure, instructional facilities, NOC from the State Government, etc.

Signature : \_\_\_\_\_  
Name of the applicant : \_\_\_\_\_  
Address : \_\_\_\_\_  
Tel no. : \_\_\_\_\_  
E-Mail address : \_\_\_\_\_  
Website address : \_\_\_\_\_

Date :

Place :